



Candidate qualifications checklist for district leader positions

Use the following checklist to determine if candidates for office meet the required qualifications as stated in the [District Administrative Bylaws](#). Any candidate that does not meet these qualifications cannot be considered for office.

Candidate Name: _____

Candidate for Position: _____

Section I: All Candidates

If the following criteria are not met, a candidate cannot be considered for office.

Candidate is a member in good standing of a club in good standing? _____

Candidate has completed and submitted the [Officer Agreement and Release Form](#)? _____

Section II: Volunteer Service History

Following are the minimum qualifications for each office position that a candidate must meet at the time of taking office. Nominating Committee may ask each candidate to provide a print-out from their "My Offices Held" section of their [online profile](#) for verification.

District Governor OR Lieutenant Governor requirements:

6+ consecutive months served as club president

Club name: _____

Year served: _____

And 12 consecutive months as one of the following:

Lieutenant governor Education and Training

Year served: _____

Lieutenant Governor Marketing

Year served: _____

Division Governor

Year served: _____

Combination of Lt. and division governor positions

Terms served of each and year: _____

Division governor requirements:

6+ consecutive months served as district council member

District council position: _____

Year served: _____