



**TOASTMASTERS INTERNATIONAL
ANNUAL BUDGET - DISTRICT NO.
Due at WHQ by September 30, 2008**

FOR THE PERIOD JULY 1, 2008 - JUNE 30, 2009

I. FUNDS AVAILABLE

Acct.#		BUDGET		% OF FUNDS
A. BEGINNING BALANCES:				
100	Reconciled balance in district local bank account(s) on July 1 (Includes funds in any division, area, conference or other accounts)	4,041.02		
120	Balance in district reserve account at WHQ on July 1 (from WHQ)	12,776.35		
	TOTAL BEGINNING BALANCE	16,817.37	A	30.1%

**400 B. ESTIMATED NEW FUNDS AVAILABLE - INCOME:
MEMBERSHIP INCOME FROM WHQ:**

In August (following the June 30 period end) WHQ will provide the amount to be entered in Box B.
This sum will equal the total per capita income from the prior year.

Total membership income (from WHQ)	38,575.47	B	69.0%
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C. OTHER INCOME (List specific sources):

410	1. Fall conference net income (from page 4)	250.00		
430	2. Spring conference net income (from page 5)	250.00		
480	3. Interest			
490	4. Other: N/A			
	N/A			
	N/A			
	Total other income	500.00	C	0.9%

TOTAL ESTIMATED FUNDS AVAILABLE (A plus B plus C)

55,892.84	D	100.0%
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II. EXPENSES:

600	A. Marketing (from page 2)	(no limit*)	19.6%	9,000.00
610	B. Communications and public relations (from page 2)	(25% max*)	8.7%	4,000.00
620	C. Education and training (from page 2)	(30% max*)	19.6%	9,000.00
630	D. Speech contests (from page 2)	(10% max*)	9.8%	4,500.00
640	E. Administration (from page 2)	(20% max*)	5.5%	2,500.00
650	F. Travel (from page 3)	(30% max*)	27.8%	12,750.00
700	G. Other (from page 3)	(10% max*)	8.9%	4,100.00
	TOTAL EXPENSES			45,850.00

III. 570 LEADERSHIP INSTITUTE (from page 3)

- **F**

Note: this amount is included with Education & training when calculating the maximum allowable expense

IV. DISTRICT STORE

450	1. Sales			
551	2. Purchases from WHQ (INPUT NEGATIVE NUMBER)			
559	3. Other store expenses (INPUT NEGATIVE NUMBER)			
	DISTRICT STORE INCOME (LOSS), NET			-

G

V. ESTIMATED FUNDS AVAILABLE TO NEXT ADMINISTRATION (D - E - F + G)

10,042.84	H
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VI. LESS: REQUIRED DISTRICT RESERVE FUND BALANCE AT YEAR-END

9,643.83	I
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In August (following the June 30 period end) WHQ will provide the required fund balance to be entered.

VII. BUDGETED FUNDS IN EXCESS OF BUDGETED EXPENSES (H minus I)

399.01

For this budget to be complete, the following must be attached: the pages detailing expenses A through G, district conference income, the budget narrative explaining expenditures in each expense category and the signed certification page. All estimated income and expenses for the year must be included and this form and the certification must be signed by the district governor, lt. governor education and training, lt. governor marketing, and district treasurer. The district administrative bylaws require that this budget be submitted for approval at the first district council meeting of the year.

* Estimated budget expenditures cannot exceed the listed maximum percent of total expense.