

Want to be effective? *get organized!*



Good speech organization is essential if your audience is to follow and understand your presentation.

You must take the time to put your ideas together in an orderly manner.

Merely talking around the subject in a haphazard manner will leave your listeners confused.

That's why **Organize Your Speech** is the second project in the Toastmasters *Communication & Leadership* educational program.

You'll organize your thoughts into a logical sequence that leads the audience to a clearly defined goal and in 5-7 minutes, you'll deliver a speech with an opening, a body, and a conclusion.

Best of all, you'll receive immediate feedback from your peers that will help you learn and grow.

Visit this week's Toastmasters meeting to learn more about how organization is key to competent communication!

